

Disaster Recovery Services - Emergency Supplies Container Protocol for North State Cooperative Library System (NSCLS) (rev. 8/2024)

By agreement with Simpson University, this container is housed on the university campus at: **2211 College View Drive, Redding, CA 96003.**

Location of Emergency Container – Map found here: [Simpson University Map](#)

Disaster Recovery Instructions

Library members of NSCLS are the intended users of these supplies and the supplies are available all the time, 24/7.

Keys to the container are kept by:

- Simpson University Library: (530) 226-4117 AND Campus Safety: (530) 941-7592

A list of the container contents is available here: [List of supplies](#)

The list is also posted inside the container. It is the responsibility of any library using the supplies to replace items used within 45 days. NSCLS is willing to be an advisory resource in securing replacement of supplies. Supplies are not intended to compensate for an entire emergency. Supplies are to be used to initiate a disaster response. Please notify NSCLS business office after using any supplies. (NSCLS Business Office Address: 32 West 25th Ave, Suite 201, San Mateo, CA 94403-2265. Phone: (650) 349-5538)

Disaster Assistance

California Preservation Program Information Resources (calpreservation.org)

Please Note: Arranging the use of a freezer unit for wet books is the responsibility of each participant library. This arrangement should be completed prior to an incident and is only feasible when conserving rare and special collection materials.